20 JUN 1968

MEMORANDUM FOR: Director of Personnel

SUBJECT

: Proposed Revised Fitness Reporting System

- 1. The Executive Director-Comptroller, while indicating we want to approach this matter with great care, has approved your suggestion to solicit comments on the proposed Fitness Report Form from the other Deputies, the Inspector General, and the General Counsel. I would like to review your memorandum to them in draft form prior to its release.
- 2. In considering any revision of the Fitness Report system, I think we must be aware of the great length of time that elapses until a new or revised form is fully understood and appreciated. The education of rating officers is an important element of our present rating system which I believe has received very little attention in relation to its basic importance. Ratings are not consistent and I believe some are not prepared in accordance with the basic purpose of a Fitness Report.
- 3. I believe it is healthy to review our Fitness Report system periodically, and whether or not a major revision results it will cause us to reflect on the basic purpose of Fitness Reports.

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R. L. Bannerman
Deputy Director
for Support

Att: Memo dtd 13 Mar 68 to ExDir-Comp thru DD/S fr D/Pers, subj: Revised Fitness Reporting System

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